

<b>Committee(s):</b> Education Board	<b>Dated:</b> 28 April 2022
<b>Subject:</b> Appointment of Sub-Committees 2022/23	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	N/A
<b>Does this proposal require extra revenue and/or capital spending?</b>	No
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b> The Town Clerk	<b>For Decision</b>
<b>Report author:</b> Kerry Nicholls, Committee and Member Services Officer	

### Summary

This report outlines the terms of reference and composition of the Nominations Sub-Committee and invites the Education Board to appoint this Sub Committee and its membership.

### Recommendation(s)

That the Education Board,

- Review and approve the proposed terms of reference and composition of the Nominations Sub-Committee for the 2022/23 municipal year; and,
- Appoint two Members of the Education Board to the Nominations Sub-Committee, at least one of whom will be a Court of Common Council Member, to serve alongside the Chair and Deputy Chair of the Education Board.

## **Main Report**

### **Background**

1. The first meeting of each City of London Corporation Committee and Board of each municipal year provides an opportunity to establish any sub-committees that Members consider are necessary for the Board or Committee to carry out its functions.
2. To date the Education Board has chosen to appoint a Nominations Sub-Committee and an Education Charity Sub-Committee. It is proposed to reconvene the Nominations Sub-Committee for the 2022/23 municipal year.

### **Nominations Sub (Education Board) Committee**

3. The Nominations Sub (Education Board) Committee is responsible for reviewing the skills of Education Board Members and recommending to the Education Board the appointment of external Members in the event of any vacancies arising among external Members on the Board as well as to make recommendations to the Education Board on the appointment, where relevant, of Sponsor Trustees to the City of London Academies Trust
4. For the 2022/23 municipal year, it is proposed that the Nominations Sub-Committee undertake a Skills Audit of the Education Board in Spring 2022, with a view to making a recommendation to the Education Board with regard to the appointment of a Sponsor Trustee to the City of London Academies Trust, for which is currently a vacancy. It is further anticipated that up to two vacancies for external Members of the Education Board will arise during the 2022/23 municipal year and the Skills Audit will support recruitment to any such vacancies.
5. The composition of the Sub-Committee comprises the Chairman and Deputy Chairman of the Education Board and up to two further Members of the Education Board, at least one of whom will be a Court of Common Council Member. Whilst a Co-opted Member may serve on the Sub-Committee, they are excluded from any discussions concerning their own reappointment (Appendix 1)

### **Appendices**

Appendix 1 – Terms of Reference of the Nominations Sub (Education Board) Committee.

### **Kerry Nicholls**

Town Clerk's Department

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**Nominations Sub (Education Board) Committee  
Terms of Reference**

**Constitution**

- Chairman and Deputy Chairman of the Education Board.
- Up to two further Members of the Education Board at least one of whom will be a Court of Common Council Member

**Quorum**

- Any three members.

**Terms of Reference**

- Review the skills audit of the Education Board's membership and identify areas in which the Board would benefit from the addition of expertise;
- Review supporting statements from interested parties who wish to be considered as external members of the Education Board;
- Review the process of advertising, reviewing and shortlisting applications from interested parties who wish to be considered as external members of the Education Board, reporting to the Education Board in due course for approval;
- Make recommendations on the appointment of external candidates to the Education Board;
- Make recommendations to the Education Board on the appointment, where relevant, of Sponsor Trustees to the City of London Academies Trust.

**2021/22 Membership**

Caroline Haines

Deputy Philip Woodhouse

Alderman Sir Peter Estlin

Mary Robey